- 4 SEP 2026

Neston Town Council

MAIN GRANTS PROGRAMME

(for applications to a maximum value of £2,500)

APPLICATION FORM

Name of organisation	1st Ness Scout Group
Official address (if applicable)	The Scout Centre, Ness Fields, Neston Road, Ness, Cheshire, CH64 4AT

	First contact	Second contact
Name	John K Harm	Ben Morris
Position	Trustee Chair	Treasurer
Address		
Telephone		
Email		

Does your organisation have a bank account with a minimum of two signatures? *Grants will only be awarded to organisations with a bank account.*	YES	✓
	NO	

Registration status (if applicable)	
Charity Commission registration number	509532
Companies House registration number	

Your organisation	
What does your organisation do?	We are a Scout Group within CH64
How does your organisation benefit the local community? Please include a specific example.	We offer 'Skills for Life' for young people from 4 – 18 years of age, and the development of adults in Scouting
How many people benefit directly from the work of your organisation (itemise numbers of members, volunteers and service users)?	Squirrel Scouts – 16, Beaver Scouts – 20 Cub Scouts – 24, Scouts – 16, Young Leaders- 10, Volunteer Leaders – 10, Trustees - 9
What activities, events or services has your organisation provided in Neston during the last 12 months?	Weekly meetings for all sections. Camps and nights away, hikes, visits, sponsored events. Adventurous outdoor activities.
What activities, events or services does your organisation plan to provide in Neston for the next 12 months?	Camps for Cub and Scout sections. Nights away for Beaver section. Competition hikes for Scout section. Canoeing, climbing.

Your project	
Project title	Hall sound dampening
Amount requested	£2500.00
Project start date	Late October 2026.

The project start date must be later than the meeting at which your application is to be considered. It is not possible to award grants retrospectively.		
Project end date	Late October 2026	
Describe your project	Reduction in the echo in the main hall.	
List the main objectives of your project	Several of the young people who attend the various sections suffer from ADHD and some have to use ear defenders during meetings as the sound/echo is too much for them.	
Explain how each main objective will be achieved.	We have approached a local company to provide us with options to reduce the echo.	
Provide a timeline for implementation of your project.	Once we have raised enough moneyto cover the cost of the sound dampening the project will be resolved quickly.	
Detail the evidence that proves why this project is needed.	Over the last few years the noise has become a bigger issue as young people with ADHD and other related issues join our Group.	
Please demonstrate how the people who will benefit from your project, with lived experience of the issues tackled, have been involved in its development and how they will be involved in its delivery.		
What difference will your project make to the lives of the people who will benefit from it and how will you measure its legacy?	The reduction in echo in the hall will make section meetings more tolerable for those young people who struggle at the moment.	
How many people do you estimate will benefit from your project?	Direct beneficiaries	70
	Volunteers	10
If you aim for your project to carry on in the future, how will you ensure it continues after the funding from this application has been used?		

Breakdown of project costs	
Description of expenditure	Amount £
TOTAL PROJECT COST (do not include in-kind costs)	

Sources of project funding and in-kind support	
Have you secured any other funding for your project? If so, where from?	Amount
ETC UK	£480.00
Description of in-kind assistance secured (eg volunteer hours or donated equipment)	Amount (what is the financial conversion for this in-kind help?)

Financial information about your organisation (last financial year)	
What was the date of your last financial year end?	31st March 2026
What was your organisation's income in the last financial year?	£13920
Did your organisation have a surplus or deficit for the last financial year?	Surplus £ Deficit £11740
What were your organisation's unrestricted reserves at the end of the last financial year?	£12347

Financial information about your organisation (current financial year)	
Are you projecting a surplus or deficit for the current financial year?	Projected surplus £ Projected deficit £5000
What are your organisation's projected unrestricted reserves for the end of the current financial year?	£7347

Previous grant support from Neston Town Council		
Please detail below previous grant support that your organisation has received from Neston Town Council during the past five years		
Date of grant award	Purpose of grant award	Amount
April 2026	Camping/Canoeing Equipment	£1000.00

The Town Council's funding priorities	
We look for projects that support the funding priorities detailed in the Town Council's Grants Policy. Which of these priorities does your project support?	
To enable local people to participate in voluntary groups and activities.	✓
To help the Neston area's voluntary and community groups to improve the impact on the community.	✓

To ensure the provision of services, needed by the residents of the Neston area, via the voluntary sector.	✓
To support organisations which meet the needs of people experiencing social and economic difficulties.	✓
To ensure that there is equality of access and opportunity for all Neston area residents to the services it provides and funds.	✓
To improve or enhance the local environment.	✓

Checklist	
Latest annual accounts	✓
Copies of written estimates or catalogue pages (if applicable)	✓
Policies for the protection of children and/or vulnerable adults (if applicable)	✓

Declaration

1. I am authorised to make the application on behalf of the above organisation.
2. I have read Neston Town Council's Grants Policy and Funding Agreement.
3. I certify that the information in this application is correct.
4. If the information in the application changes in any way I will inform Neston Town Council.
5. I confirm that our organisation has the necessary governance in place to ensure accountability for the spending of any grant money allocated by Neston Town Council.
6. I understand that information provided in this application (with the exception of contact details and signatures) will be in the public domain and will be uploaded to the Town Council's website.
7. I agree to participate in monitoring, auditing and reporting feedback related to Neston Town Council grant funding.

Name	John K Harm
Signature	
Date	3/9/2026.

Applications to the main grants programme are considered twice a year and the deadlines for submission of applications are 31 March and 30 September.

You can submit your application electronically to council@nestontowncouncil.gov.uk or by post to Neston Town Council, Town Hall, High Street, Neston CH64 9TR.

NESTON TOWN COUNCIL PRIVACY NOTICE FOR APPLICANTS TO THE TOWN COUNCIL'S GRANTS PROGRAMME

The Data Protection Act 2018 governs how we handle personal data.

Why are we collecting your information?

On our grant application forms most of the information we need relates to your organisation. However, we are often provided with names, email addresses, contact telephone numbers and addresses relating to named individuals who are submitting the form on behalf of the group. We are processing the data in accordance with the Data Protection Act 2018. We will only use the personal data supplied for the means of administering the grants programme.

How will we use your information?

The information you provide to us in connection with your grant application (including personal contact details) will be held securely as hard copy originals and as electronic data on Neston Town Council's shared drive. We will only use this information to assess, process and award community grants. For those successful in obtaining a grant award, we will use information about the project in publicity to promote the grants programme but will not share any personal data. If we want to use any photographs showing people at your events we will ensure we gain consent from them at the time in order to use images of them.

Who will we share your information with?

The information may be shared with other Council Officers and Town Councillors as part of our grant assessment and monitoring process. A redacted version of your grant application (removing private addresses, private telephone numbers, private email addresses and applicant signatures) will be considered at a grants meeting and, as such, will be uploaded to the Town Council website alongside other papers detailed on the agenda. Your contact details will not be passed on to third parties. Please note that Neston Town Council is subject to the Freedom of Information Act and other legislation.

How long will we keep your information?

Information from successful applicants will be retained for the current financial year plus six years. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

Information from unsuccessful grant applicants will be kept for 12 months from the point of application. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

Taken from Policy, Organisation and Rules of the Scout Association.

scouts.org.uk/por Search - Safeguarding

9. Safeguarding children and young people

It's the responsibility of all adults to make sure that their behaviour is appropriate at all times as laid out in the Safeguarding Code of Conduct for Adults (Yellow Card).

The Scout Association is committed to:

- Working with children and young people to ensure a child-centred approach to safeguarding.
- Observing the rules established for the safety and security of children and young people through processes, procedures and guidance provided, promoting and prioritising their safety and wellbeing.
- Following the procedures on receipt of any allegations, or concerns raised.
- Recognising the position of trust in which individuals have been placed.
- Making sure that all children and young people, and specifically those who are vulnerable, are kept safe from harm while involved in any event or activities.
- Working in partnership with statutory safeguarding agencies and other organisations. The Scout Association will refer an adult volunteer or staff member to a statutory agency if we have significant concerns about their suitability to work with children and young people, or if we have to exclude them from the organisation in line with the 'working together to safeguard children' guidance or the relevant national legislation.
- When necessary, sharing information with other organisations about individuals or an incident, even when there's no concern about abuse or harm. If this happens, The Scout Association will only share information with the explicit consent of the individuals concerned or if there's a duty to refer.
- Engaging with statutory agencies. Sometimes The Scout Association will need to refer matters without the consent of the child and parent/carer. This is done in circumstances where a statutory agency requests we do so because they're undertaking a wider investigation or where there may be concerns that a child or young person may be harmed if the parent/carer is informed. In all cases, the relevant legislation pertinent to where the young person lives or the location of any alleged offence informs The Scout Association action.
    - 'Wales' safeguarding procedures are not statutory guidance, but good practice. The Scout Association current 'duty to report', set out in the Yellow Card (Safeguarding Code of Conduct for Adults), discharges an individual's expectation to report.
- Taking all measures to strengthen and improve our practice. Our practice is subject to a regular cycle of review and we'll communicate this through a robust and comprehensive learning package and updates, which all members must keep up to date with.
- Understanding that some people may not report abuse endured at the time it occurred, especially if the abuse happened while they were a child. We'd encourage anyone who feels they have an allegation or a concern from the past to come forward and talk

directly to the UK HQ Safeguarding Team. All conversations will be dealt with sensitively and only shared to ensure the on-going safety of children. Sometimes we may report to statutory or other appropriate agencies if a child may be currently at harm or if a crime's been committed. This will be fully explained to the individual and the UK HQ Safeguarding Team will offer support throughout the process.

9.1 Our way of working

Safeguarding practice isn't just about having a child protection process, but a way of working that's embedded in everything The Scout Association do and the way that we do it. As such, all volunteers and staff must make sure the following happens, whatever part of the organisation they work in:

- That all children, young people and parents/carers have all the information they need to make an informed decision before choosing whether to participate in activities, events, trips and overseas visits.
- That ALL electronic communication between adults and children or young people follows strict guidelines so that we don't place anyone at risk of harm. There must be no individual electronic/social media communication between an adult and a child or young person. All such communication should be within a group, age appropriate and with more than one adult engaged within the communication. The Yellow Card (Safeguarding Code of Conduct for Adults) must be followed in both offline and online activities. Our Digital Safeguarding guidance provides further information about
    - Use of instant messaging services, social media and emails
    - Safety on live video calls
    - Photography, video and audio recording at Scout events
- That we encourage volunteers and staff to discuss their concerns with the UK HQ Safeguarding Team.
- That children and young people have access to adults that they trust and are clear on how to report their concerns.
- That young leaders are regarded as **young people** under the terms of this policy and managed accordingly. Any young person in a leadership role must have full understanding of and be able to uphold their responsibilities highlighted within the Orange Card (Safeguarding Code of Conduct for Young Leaders) and have the capacity to understand the information.
- That all adults working with children must familiarise themselves with all of The Scout Association's safeguarding, safety and associated policies and procedures, which are updated when required.
- Adults must not consume alcohol when they're directly responsible for children or young people on a Scouts activity and must not permit anyone aged under 18 to purchase or consume alcohol. Drinking alcohol can put adults in a compromising position regarding their responsibilities for safeguarding and their duty of care. Anyone drinking alcohol when 'off duty' should consider how alcohol may affect their ability to carry out their Scouting role when back 'on duty' and correct ratios must always be adhered to. (See the Green Card for more information and guidance.)
- The use of any illegal substances on Scout activities is against the law and appropriate safeguarding action will be taken where necessary by the responsible Lead Volunteers. Headquarters will support and issue additional guidance on request.

- Sex and relationships – See 'Healthy relationships' which clearly outlines the role and responsibilities for leaders when talking to children and young people wihtin Scouts about healthy relationships and sex
- When working with partner organisations, a term of our agreement will be that the third party state: '**We confirm that we have read and understood The Scout Association's Safeguarding policy and agree to abide by it.**'

It is everyone's duty to report ALL safeguarding concerns whether disclosed directly or indirectly as soon as possible (always within 24 hours). If you are unsure what to do, or you are not sure if a report has been made to the UK HQ Safeguarding Team regarding a concern, contact the UK HQ Safeguarding Team.

If you're in doubt of what to do, contact the UK HQ Safeguarding Team. If a child or young person is at immediate risk of significant harm call 999 and request the police. Contact details of the UK HQ Safeguarding Team are found in the reporting form (Appendix D).

10. Safeguarding adults at risk

The principles of safeguarding adults at risk are:

- **Empowerment** – putting people first and helping all feel involved and informed.
- **Protection** – supporting individuals so they can take action.
- **Prevention** – responding quickly to safeguarding concerns.
- **Proportionality** – making sure what we do is appropriate to the situation and for the individual.
- **Partnership** – sharing the right information in the right way.
- **Accountability** – making sure all volunteers, staff and trustees have a clear role when dealing with adults at risk.

Although children, young people and adults at risk can experience the same types of harm and the causes are often similar, adults at risk have a right to make a choice in regards to The Scout Association's actions. Where a child has suffered or is at risk of suffering significant harm, statutory agencies will be informed, whether the parents/carers are in agreement or not. Sometimes adults at risk may not wish for statutory agencies to be informed.

Therefore concerns about adults at risk must be referred into the UK HQ Safeguarding Team, and they'll assess the concern, liaise and take appropriate action.

If any adult is unable to understand and/or uphold this Safeguarding Policy and the Yellow Card (Safeguarding Code of Conduct for Adults), or is unable to safeguard children, young people and adults at risk, then they cannot be considered for adult roles.

- The Scout Association also has a whistleblowing process if you feel you aren't being listened to.
- The Scout Association's mandatory safeguarding learning includes information about adults at risk and how to recognise safeguarding concerns. All safeguarding concerns must be reported to the UK HQ Safeguarding Team.

- There are variants across the nations, for the purposes of Scouts, an adult at risk is an individual who has reached the age of 18 years (see Appendix A).

Hi John

Good to see you again on Monday to discuss the acoustics at the scout hut.

We would recommend the TVS Polysorb fabric wrapped panels (Camira Cara fabric). They provide Class A sound absorption and can be mounted directly to the wall or ceiling with adhesive.
They are made to order up to a maximum size of 2400 x 1200mm. Please see data sheet & colour swatch attached.

Please see below prices for acoustic panels.

For example, we could provide the following:
12no. panels 1200 x 1200 x 50mm @ £131.04 each = £1572.48
6no. Construction adhesive @ £9.75 = £58.50
Carriage @ £98.00

Scaff hire £150.00

Labour to install = £550.00

Total cost = £2272.48 + VAT

This is just an example you could go for less acoustic panels which would bring the price down on the materials cost.

Many Thanks

Dave Barnes
DIRECTOR
dave@dmp-ltd.co.uk
www.dmp-ltd.co.uk
0151-691-6688
238A Telegraph Road,
Heswall,
Wirral,
CH60 0AL
DMP
SMART SPACE SOLUTIONS
SMART SPACE SOLUTIONS

1st Ness Scout Group (Charity no. 509532)
Receipts and payments account

For the year from	Year start date: 1st Apr 2025	To	Year end date: 31st Mar 2026

Receipts and payments

		2025/26 Unrestricted funds £	2024/25 Unrestricted funds £
Payments			
Charitable Payments			
Membership subscriptions paid on (National/County/Area/District)		4,736	4,900
Youth programme and activities		4,229	4,675
Adult support and training		-	-
Rent		25	1,510
Water and Sewerage		338	1,011
Electricity and Gas		1,058	1,299
Insurance		886	810
Repairs and Renewals	tom 300	3,532	1,019
Materials and equipment		690	1,101
Printing and photocopying		-	58
Contribution to camp costs		6,436	1,200
Uniforms & Badges etc		518	3,243
AGM and trustee expenses	admin 106	358	262
IT		717	455
Demolition		5,818	3,663
banking costs (GC)		562	226
Sub total		29,903	25,432
Fundraising expenses			-
Advertising Materials and Planning consent		493	62
Xmas Fair		-	35
Detail 3		-	-
Other fundraising costs		-	-
Sub total		493	97
			-
Total Gross Expenditure		30,396	25,529
			0
Asset and investment purchases, etc.		-	-
			0
Total payments		30,396	25,529
			0
Net of receipts/(payments)		- 11,740	- 10,114
Cash funds last year end		24,087	34,201
Cash funds this year end		12,347	24,087

1st Ness Scout Group (Charity no. 509532)
Receipts and payments account

	Year start date		Year end date
For the year from	1st April 2025	To	31st Mar 2026

Receipts and payments

		2025/26 Unrestricted funds £	2024/25 Unrestricted funds £
Receipts			
Donations, legacies and similar income			-
Membership subscriptions		12,409	8,307
Donations		118	48
Legacies		-	-
Gift Aid		1,294	2,106
Other similar income			1,320
Sub total		13,821	11,781
Grants			-
Maintenenace grant		-	-
Other grants		-	-
Sub total		-	-
Fundraising events (gross)			-
Camp		3,968	1,300
activities	Sleepover	560	525
Christmas Fair			285
Other fundraising activities	Easy	103	-
Sub total		4,631	2,110
Scout hut income			-
Hire of building		-	-
Hire of equipment		-	-
Other Scout hut income			1,485
Sub total		-	1,485
Investment income			-
Bank interest			4
Building Society interest		-	35
The Scout Association Short Term Investment Service		-	-
Other investment income	epworth	204	-
Sub total		204	39
			-
Total Gross Income		18,656	15,415
			0
Asset and investment sales, etc.		-	-
			0
Total receipts		18,656	15,415

1st Ness Scout Group (Charity no. 509532)
Receipts and payments account

	Year start date		Year end date
For the year from	1st Apr 2025	To	31st Mar 2026

Statement of assets and liabilities at the end of the period

	31st March 2026 Unrestricted funds	31st March 2025 Unrestricted funds
	£	£
Cash funds		
Bank current account	1,057	17,221
Epworth Investment	5,070	4,866
Capitation Saving Deposit	500	-
General Deposit	4,500	
Equals Payment cards	1,220	2,000
Total cash funds	12,347	24,087
(agree balances with receipts and payments account)	ok	
Other monetary assets		-
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		-
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		-
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	151,146	151,146
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	151,146	151,146
Liabilities		-
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
		0
Total net assets	163,493	175,629

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on .....June 2026 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer